



Clover Bar Junior High Plan

A Guide for Students and Families

Please refer to EIPS guiding documents for detailed information pertaining to district protocols, cleaning and sanitization procedures, and bussing protocols. The document can be accessed [here](#)

COVID-19 Alberta Health Daily Checklist

Complete the [Alberta Health Daily Checklist](#)

Stay home if you feel unwell or have COVID-19 symptoms—fever, cough, runny nose, sore throat, shortness of breath, chills, painful swallowing, congestion, fatigue, loss of smell and taste, aches, pink-eye, nausea.

If you have answered “Yes” to any of the screening questions , please DO NOT enter the school at this time.

Before you Leave Home

Ensure you have multiple face-coverings with you.

Ensure you have a water bottle, labelled with your name.

Entrance and Exit Locations

As students arrive at school, they will line up at designated entrances. Staff members will let students into the building, beginning at 8:25 a.m. All students are asked to sanitize their hands. Students are to proceed directly to their lockers, gather necessary classroom materials for the first two blocks of the day and go to their first class.

Students are asked not to stay in the halls.

Grade 7: Students will enter / exit through the southeast side door close to the back of the school.

Grade 8: Students will enter / exit through the northeast side door near the front of the school.

Grade 9: Students will enter through the southwest side door near the back of the school (by the Comm Tech / Band rooms).

Washroom Protocols

In order to ensure that groups use the same space for washrooms, they have been designated by grade level. Only three students are allowed in the washroom at the same time.

Grade 7 will use the washrooms at the back of the school beside the Drama room.

Grade 8 will use the washrooms by Mrs. Yeo’s class (next to their entrance).

Grade 9 will use the washrooms at the front of the school by the office.



Office Protocols

Only three students are allowed in the office at the same time.

Up to two additional students may wait outside, appropriately socially distanced until the secretaries are available.

Students are required to sanitize their hands prior to entering and upon leaving the office.

What to do if a student feels ill when at school?

If you develop any symptoms of sickness during the school day, immediately let your teacher know and they will direct you to the office where you will complete the [Alberta Health Daily Checklist](#)

Parent(s) will be informed. You will be placed in the infirmary until you can be picked up.

Masks and Sanitizing

EIPS requires all individuals—students, staff, volunteers, visitors and contractors—in all schools kindergarten to Grade 12—to wear a mask in all indoor shared areas and on all EIPS buses.

Masks are not mandatory when eating and drinking, during physical and performance activity and outside, unless directed.

Students should have additional masks or face-coverings packed in a bag each day.

Whenever possible, students and staff are encouraged to physically distance—maintaining at least a two-metre space between two or more people.

Please remember that before masks are put on, hands need to be washed with soap or sanitized.

Hands should be sanitized after entering and before exiting the school and every classroom.

Also, before and after the use of shared equipment such as gym equipment or computers.

Storing Personal Items and Supplies

Students will access a locker to store personal materials when organized by cohort groups and while wearing a mask.

When at their locker, students should try to maintain physical distancing.

Parents, Visitors and Volunteers

Drop-off or pick up your child at the designated time and location—specified by the school.

Non-essential visitors and contractors are asked to follow all protocols upon entry to the school.

They must wear a mask, sanitize hands and physical distance, being sure to check in at the office only..

Visitors will not be permitted to wander through the school.

Please note that volunteers are required to show proof of double vaccination or a negative COVID-19 test. Acceptable proof of vaccination includes the COVID-19 Immunization Card provided by Alberta Health or paperwork from the Alberta Health Services or pharmacy that provided the vaccination.



Lunch Guidelines

In the building, all food must be consumed in the student's homeroom classroom. There is no eating in the halls. Exceptions to this expectation are:

- Foods classes
- GSA meetings
- Study Hall

Students will be eating at individual desks and will avoid clustering desks together to maintain physical distancing.

Masks may be removed for the time that students are eating, but must be put back on immediately after they have finished eating - remembering hand washing or sanitizing protocols. If students choose to leave the building for the lunch block, they should only return to the building prior to the beginning of the afternoon.

All students must eat in their designated homeroom classroom.

No sharing of food, utensils, dishes, or drink containers between students..

Each individual must properly dispose of their own recycling, wrappers, and food waste.

Microwaves will NOT be available for student use.

The sending of snacks or treats into classrooms for special occasions is suspended.

Lunch drop-off: dropping off a lunch for a student or lunch delivery orders, is suspended. If a student forgets a lunch, the school will contact the family to make appropriate arrangements.

End of Day

In order to minimize traffic at the end of the day, students in even numbered homerooms (72, 74, 82, etc.)will be dismissed 3-5 minutes early on Days 2, 4, and 6. Students in odd-numbered homerooms will be dismissed 3 -5 minutes early on Days 1, 3, and 5. Students attending options in the last block of the day will not be released early.

Shared-Use Equipment

The use of shared items or equipment is discouraged as much as possible. Before and after using any shared item, students and staff must wash or sanitize their hands.

Library Time and Access

For the time being, students are allowed to congregate in the learning commons on their designated grade day only. Students can also access and sign out materials stored in the library during classes or other designated times during the day.

Pick-up and After School

Students will be leaving the building from the same exit that they arrived at in the morning.



We ask that they respect physical distancing guidelines and leave the school grounds as quickly as possible.

Large Group Gatherings

All large-group gatherings are prohibited until further notice. Large-group gatherings include assemblies, performances and concerts with audiences, and other social get-togethers. Restrictions on large-group gatherings are reviewed on an ongoing basis throughout the school year.

Athletics

League sports will continue to operate as long as students, staff and volunteers follow all protocols.

Options

Options will run with near-normal operations using public health measures. Equipment and areas will be cleaned between use. AHS guidelines will be implemented and masks will be required in all option spaces.

Field Trips

At this time, curricular related field trips are allowed to proceed as long as students follow all protocols.

School-Based Meetings

At this time, parent-teacher conferences, and meetings for our Clover Bar School Council will take place virtually or by phone.

Clover Bar staff will communicate the details for virtual meetings.