



FIELD TRIP PERMISSION FORM

Due: Tuesday, May 7

AP 260 Field Trips

Dear Parents/Guardians, this is to inform you that we are planning the following field trip. Please retain Section 1 for your reference and return Section 2 to the appropriate supervisor.

SECTION 1: Field Trip Information (to be completed by the Field Trip Supervisor)

Name of field trip	School
Attend One-Act Festival (May 16)	Clover Bar Junior High (7-9)

Today's date	Trip Supervisor/Staff Liaison (if not a staff member)	Position
April 4, 2019	Kandice Laurie	Teacher

Description of field trip
 Bus to Ardrossan Jr. Sr. School to participate in the EIPS Jr. High One-Act Festival

Departure Date	Time	Return Date	Time	<input type="checkbox"/> Add a row	<input type="checkbox"/> Remove a row
Thursday, May 16, 2019	8:45 AM	Thursday, May 16, 2019	3:00 PM		

Subject/Block	# of Students	Grades	Other supervisors (indicate if supervisor is a teacher, classified staff, parent or other volunteer)
Drama	29	9	Other EIPS teachers will be at this event.

Destination(s), include the address whenever possible
 Ardrossan Jr. Sr. High School 53129 Range Rd 222, Ardrossan

Purpose of the trip (include curriculum/program alignment)
 To participate (as actor, tech, or audience member) in the EIPS Jr. High One-Act Festival

From the Program of Studies
 Goal II: To develop competency in communication skills through participation in and exploration of various dramatic disciplines.
 Goal III: To develop an appreciation for drama and theatre as a process and art form.
 Students have written, rehearsed, and will perform their own musical for this festival. Not all students in the class are performing at the festival, but all students in class are encouraged to attend as supportive classmates and audience members. Students not involved in this performance have rehearsed a separate one-act (performed at CLB during class time).

Parents are welcome to attend. Please email kandice.laurie@eips.ca if you wish to attend, and I will forward further information as it is made available to me.

Activities
 Perform in one-act, watch other schools' performances, eat lunch (provided), participate in awards ceremony (each school receives an award).

Risks and safety precautions
 Minor bumps and strains of performing. Students are reminded to be alert and attentive to their surroundings and will do a warm up.

Special clothing or equipment required
 Performing students are responsible for their costumes and footwear. All students should wear appropriate attire for the weather and a school sanctioned event.

Transportation arrangements
 Bus from Clover Bar to Ardrossan and back.

If your child has any **allergies or medical conditions** which require special consideration, please contact the school at kandice.laurie@eips.ca

Request for Volunteers (Field Trip Supervisor please indicate if volunteers are needed and provide a description of duties) Yes No

Freedom of Information and Protection of Privacy - Notification of Use
 The information collected on this form is for the purpose of coordinating field trips in EIPS, including tracking permission and maintaining accurate emergency contact information. This personal information is collected pursuant to the provisions of the *School Act* and Regulations thereto, and the *FOIP Act*, section 33(c). If you have any questions about the collection and use of the information, please contact Elk Island Public Schools' FOIP Coordinator, 683 Wye Road, Sherwood Park, AB T8B 1N2 780-417-8204, or your school principal.

ELK ISLAND PUBLIC SCHOOLS **FIELD TRIP PERMISSION FORM**

Payment Information Amount/cost for field trip or Amount/cost is included in grade/course field trip fee

School fee information for the current school year is expected to be posted on the PowerSchool Parent Portal by early **October**. All fees are due within 30 days of being posted. To access your fee information, simply log in to the [PowerSchool Parent Portal](#) and go to "Student Fees." There you can view your fees and pay them online using Visa, MasterCard or INTERAC Online - when available from your financial institution.

How will refunds be issued? (*Refund Statement - AP 505*)

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SECTION 2: Parent/Guardian Approval *(Students will be required to follow all applicable school rules for the duration of the trip.)*

If this form is not completed and returned to the school, it will be considered that you have **NOT PROVIDED CONSENT** for your child to participate in the field trip as described above.

Field Trip: Attend One-Act Festival (May 16)

Trip Supervisor/Staff Liaison: Kandice Laurie

I _____ allow, _____ to participate in this field trip.

Parent/Guardian Signature

Date

Emergency Contact Information

Emergency contact name

Home phone

Work

Emergency

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