



CLOVER BAR JUNIOR HIGH SCHOOL

50 Main Boulevard, Sherwood Park, Alberta, T8A 0R2
Ph. 780-467-2295 Fax 780-467-2292

Principal – J. Holmes
Assistant Principal – S. Tsiclas
Counselor – S. MacNutt



AIMING FOR THE FUTURE

January 28, 2019

Re: Grade 8 Science Field Trip

Dear Parents;

A trip to the Reynolds-Alberta Museum in Wetaskiwin, Alberta has been booked for all grade 8 Clover Bar students. Classes 83, 84 and 85 will be going on Tuesday, February 19th and Classes 81 and 82 will be going on Thursday, February 21st.

Students will leave Clover Bar Jr. High at approximately 8:45 a.m., returning by 3:10 p.m., in time for regular bussing. The trip will include an introduction to the museum, a multi-image show, two hands-on activities and a tour of the Aviation Hangar. This trip supports the concepts being studied in Unit D-Mechanical Systems.

The cost of this field trip is being covered as part of the school's Eight is Great Week. Students may choose to bring a bagged lunch or pre-order from the cafeteria at the museum. A copy of the menu and prices is attached. **Students must return the field trip form, the menu marked with their choice, and money, no later than Tuesday February 5th to the library.** Our school order must be into Reynolds-Alberta Museum by that date for the order to be processed in time.

Please note that the Reynolds-Alberta Museum is trying to update promotional photos for their website and brochures of students participating in their Education Programs. They have asked permission to take photos of our students. Attached to this permission form are 2 documents that parents must sign to allow their student's photo to be taken and used. If you do not wish your student's photo to be taken, please indicate that you do not give consent on the forms.

We also would love parents to assist with supervision for each trip to meet the Museum's recommendation of 10 students per supervisor. If any parents are able to assist with the supervision, please note this on the parental consent form on the next page.

If additional information is required, please feel free to contact your child's science teacher by phone at 780-467-2295 or e-mail at: Firstname.Lastname@eips.ca.

Sincerely

Tara Yeo & Kent Timanson
Clover Bar Jr. High Science 8 Teachers



FIELD TRIP PERMISSION FORM

Dear Parents/Guardians, this is to inform you that we are planning the following field trip. Please retain Section 1 for your reference and return Section 2 to the appropriate supervisor.

SECTION 1: Field Trip Information (to be completed by the Field Trip Supervisor)

Name of field trip	School
Reynolds-Alberta Museum	Clover Bar Junior High (7-9)

Today's date	Trip Supervisor/Staff Liaison (if not a staff member)	Position
January 28, 2019	Tara Yeo	Teacher

Description of field trip
Tour the museum and the aviation hanger, do two hands-on activities related to school curricula.

Departure Date	Time	Return Date	Time	
Tuesday, February 19, 2019	8:45	Tuesday, February 19, 2019	3:10	<input type="checkbox"/> Add a row <input type="checkbox"/> Remove a row

Subject/Block	# of Students	Grades
Science	71	8

Other supervisors (indicate if supervisor is a teacher, classified staff, parent or other volunteer)
Braden Kuny (teacher), Educational Assistant

Destination(s), include the address whenever possible
Reynolds-Alberta Museum, 6426 40 Ave, Wetaskiwin, AB T9A 2G1

Purpose of the trip (include curriculum/program alignment)
This trip fits well with our Unit D Mechanical Systems. Students will illustrate the development of science and technology by describing, comparing and interpreting mechanical devices that have been improved over time. Students will analyze machines by describing the structures and functions of the overall system, the subsystems and the component parts. Investigate and describe the transmission of force and energy between parts of a mechanical system.

Activities
An introduction to the museum, a multi-image show, two hands-on activities and a tour of the Aviation Hangar. Hot lunch is available to pre-order from the cafeteria and money should be returned with this form.

Risks and safety precautions
Possibility for traffic issues that will be managed by bus driver and supervisors.

Transportation arrangements
Bus Transportation to and from the museum.

Special clothing or equipment required
Clothing should be weather appropriate and comfortable footwear is recommended.

If your child has any **allergies or medical conditions** which require special consideration, please contact the school at **780-467-2295**

Request for Volunteers (Field Trip Supervisor please indicate if volunteers are needed and provide a description of duties) Yes No

Description of volunteer responsibilities
Supervision of a group of students as they tour the facilities and do the activities.

Freedom of Information and Protection of Privacy - Notification of Use
The information collected on this form is for the purpose of coordinating field trips in EIPS, including tracking permission and maintaining accurate emergency contact information. This personal information is collected pursuant to the provisions of the *School Act* and Regulations thereto, and the *FOIP Act*, section 33(c). If you have any questions about the collection and use of the information, please contact Elk Island Public Schools' FOIP Coordinator, 683 Wye Road, Sherwood Park, AB T8B 1N2 780-417-8204, or your school principal.

ELK ISLAND PUBLIC SCHOOLS FIELD TRIP PERMISSION FORM

Payment Information

Amount/cost for field trip or Amount/cost is included in grade/course field trip fee

School fee information for the current school year is expected to be posted on the PowerSchool Parent Portal by early **October**. All fees are due within 30 days of being posted. To access your fee information, simply log in to the PowerSchool Parent Portal and go to "Student Fees." There you can view your fees and pay them online using Visa, MasterCard or INTERAC Online - when available from your financial institution.

How will refunds be issued? (*Refund Statement - AP 505*)

ELK ISLAND PUBLIC SCHOOLS FIELD TRIP PERMISSION FORM

SECTION 2: Parent/Guardian Approval (*Students will be required to follow all applicable school rules for the duration of the trip.*)

If this form is not completed and returned to the school, it will be considered that you have **NOT PROVIDED CONSENT** for your child to participate in the field trip as described above.

Field Trip: Reynolds-Alberta Museum

Trip Supervisor/Staff Liaison: Tara Yeo

I _____ allow, _____ to participate in this field trip.

Parent/Guardian Signature

Date

Emergency Contact Information

Emergency contact name Home phone Work Emergency

Yes, I am able/available to volunteer on this field trip as described in section 1.

Name Phone Email

Please return the meal order form (below) and the attached consent form to the school by Tuesday, February 5, 2019.

No Late Forms Will Be Accepted

Student Name: _____

CRUISER'S CAFÉ – Meal Deal Order Form
Reynolds-Alberta Museum

Please select the menu item and the drink you would like.
Please enclose payment with this form
Or pay on Acorn.

Main	Description	Bottled Juice Apple, orange, fruit punch	Pop Iced tea, coke, diet coke, Pepsi, diet pepsi	Total Price
<i>All meals come with plain potato chips and a cookie. Please indicate your choice of beverage.</i>				
Hot dog				\$10.00
Chicken Noodle Soup	With a cheese biscuit			\$9.00
Chicken Club Wrap	Flour tortilla, Ranch dressing, lettuce, tomato, bacon, shredded cheese, sliced chicken breast *Can be made gluten free			\$12.00
Veggie Wrap	Flour tortilla, Italian dressing, shredded lettuce, assorted vegetables *Can be made gluten free &/or without cheese			\$10.00
Deli Sub	Ciabatta bun, pepperoni, salami, ham, cheddar cheese, mayonnaise, mustard, lettuce & tomato			\$12.00
All prices include GST.		Total Cost for Meals		
			Field Trip Cost	\$0
			Total Payment Enclosed	

**THIS FORM MUST BE RETURNED NO LATER
THAN Tuesday FEBRUARY 5, 2019.**



Consent for Media or Third-Party Use of Student Information

Throughout the year, media outlets such as television stations, radio stations, print publications and third-party organizations may visit schools within Elk Island Public Schools (EIPS) to report on school programs, activities and achievements. Visits are granted, organized and supervised through the school and the Division's administration. Information gathered at these events becomes public and may be published, broadcast, sold to other media outlets, or posted on websites and social media such as YouTube, Facebook or Twitter. Once made public, EIPS can't control or prevent the distribution or use of student personal information.

Elk Island Public Schools is requesting consent for the following:

The Reynolds-Alberta Museum in Wetaskiwin, Alberta would like to take promotional photographs of students participating in their educational programs to update their website and brochure. We visit the museum on Tuesday February 19 and Thursday February 21, 2019.

Consent

By giving consent, you are agreeing your child may be photographed; recorded; interviewed and identified by image, name, grade and school by the media and third-party organizations at the school event, activity and approved non-public event as outlined above.

- I give consent to include my child in media and third-party coverage and its subsequent use as described above.
- I DO NOT give consent to include my child in media and third-party coverage and its subsequent use as described above.

Student Name

Parent/Guardian Signature

Date

NOTE: Consent is voluntary and applies only to the specific purpose or event outlined. If this form is not completed and returned to the school it will be considered that you have NOT PROVIDED CONSENT for the use and disclosure of your child's personal information as described above.

Freedom of Information and Protection of Privacy - Notification of Use

This personal information is collected pursuant to the provisions of the *School Act* and Regulations thereto, and the *FOIP Act*, sections 33, 34, 38, 39, 40, and 41. If you have any questions about the collection and use of the information, please contact Elk Island Public Schools' FOIP Co-ordinator, 683 Wye Road, Sherwood Park, AB T8B 1N2 780-464-3477, or your school principal.

I, the undersigned, hereby give permission to the **Government of Alberta** to use my material (photograph, video, name or quotation) without any further compensation to me. I understand this material will be used in communication and promotional materials about **Government of Alberta** programs and services and they will be distributed to the public through a variety of means, including printed and electronic communications. All government communications where this material will appear shall constitute the property of the **Government of Alberta**, solely and completely.

I understand that the material may be used by or licensed to other public bodies and private companies for use in materials in promoting the province of Alberta.

I waive all moral rights, claims, and objections arising from the use of this material, worldwide and in perpetuity, in favour of the Government of Alberta, its agents, employees, and contractors.

My personal information is being collected under the authority of the *Freedom of Information and Protection of Privacy Act* and is subject to the provisions of that Act. My consent allows for the collection, use and disclosure of my information for the purposes described above. If I have questions regarding my consent or the use of my information, I can contact:

Ministry/Division: Culture & Tourism / Heritage

Contact Name: Cynthia Blackmore

Phone: 780-312-2072

Email: Cynthia.blackmore@gov.ab.ca

I have consented to the use of my information, which is deemed to be personal information, only for the above-identified purposes. I have the choice to provide my contact information if I wish to be contacted for future photos, videos, quotations or projects of this nature.

I understand that because my material will be available to the public in government communications, it is not possible to consider an expiry date for this consent. Cancellation of my consent may only limit the use of my information in future or new publications.

Description	
Date Taken: Thurs Feb 21 st , 2019	Specific Location: Reynolds-Alberta Museum
Photos(s) Description: Educational activities (describe scene)	Colour and Type of Clothing: bright colours and no logos/symbols is preferable

Consent	
Print Name	Signature
Date (month, day, year)	Witness (printed name and signature)
Contact Information (address and phone number; optional)	Email (optional)

Under 18		
I am under 18 years of age. My parent or guardian has given consent for me to participate.		
<table border="0"> <tr> <td>Parent/Guardian Name (please print)</td> <td>Parent/Guardian Signature</td> </tr> </table>	Parent/Guardian Name (please print)	Parent/Guardian Signature
Parent/Guardian Name (please print)	Parent/Guardian Signature	

Cancellation of Consent

I cancel this permission. I understand that some action may have been taken prior to cancellation of this consent.

Print Name

Signature

Date (month, day, year)

Witness (printed name and signature)