



FIELD TRIP PERMISSION FORM

FORMS DUE: 21 May

AP 260 Field Trips

Dear Parents/Guardians, this is to inform you that we are planning the following field trip.
Please retain Section 1 for your reference and return Section 2 to the appropriate supervisor.

SECTION 1: Field Trip Information (to be completed by the Field Trip Supervisor)

Name of field trip	School
EIPS District Invention Convention	Clover Bar Junior High (7-9)

Today's date	Trip Supervisor/Staff Liaison (if not a staff member)	Position
May 14, 2018	Tara Yeo	Teacher

Description of field trip

Students will bus from Clover Bar to F. R. Haythorne where they will set up their trifold displays and inventions and interact with the public for the morning, describing their product and their invention process. After the convention, students will bus back to Clover Bar to attend afternoon classes.

Departure Date	Time	Return Date	Time	
Monday, May 28, 2018	8:45 AM	Monday, May 28, 2018	12:30 PM	<input type="checkbox"/> Add a row
				<input type="checkbox"/> Remove a row

Subject/Block	# of Students	Grades
Invention Convention	10	8

Other supervisors (indicate if supervisor is a teacher, classified staff, parent or other volunteer)

Destination(s), include the address whenever possible

F.R. Haythorne Junior High School, 300 Colwill Boulevard, Sherwood Park, AB

Purpose of the trip (include curriculum/program alignment)

Invention Convention

Activities	Risks and safety precautions
Displaying product and Trifold at Convention, Interacting with Public	Minor accident - trained professional bus driver, first aid kit

Transportation arrangements	Special clothing or equipment required
Bus	Trifolders, product

If your child has any **allergies or medical conditions** which require special consideration, please contact the school at 780-467-2295

Request for Volunteers (Field Trip Supervisor please indicate if volunteers are needed and provide a description of duties) Yes No

Payment Information

Field trip fees are: included in school fees not included in school fees and due by _____

Freedom of Information and Protection of Privacy - Notification of Use

The information collected on this form is for the purpose of coordinating field trips in EIPS, including tracking permission and maintaining accurate emergency contact information. This personal information is collected pursuant to the provisions of the *School Act* and Regulations thereto, and the *FOIP Act*, section 33(c). If you have any questions about the collection and use of the information, please contact Elk Island Public Schools' FOIP Coordinator, 683 Wye Road, Sherwood Park, AB T8B 1N2 780-417-8204, or your school principal.

SECTION 2: Parent/Guardian Approval *(Students will be required to follow all applicable school rules for the duration of the trip.)*

If this form is not completed and returned to the school, it will be considered that you have **NOT PROVIDED CONSENT** for your child to participate in the field trip as described above.

Field Trip: **EIPS District Invention Convention**

Trip Supervisor/Staff Liaison: **Tara Yeo**

I _____ allow, _____ to participate in this field trip.

Parent/Guardian Signature

Date

Emergency Contact Information

Emergency contact name

Home phone

Work

Emergency

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